

RAVALLI COUNTY PARK BOARD

GRANT APPLICATION

While there is no required application form for applying for a grant from the Ravalli County Park Board, for your convenience, this form includes the information requested in the Grant Guidelines. Please complete those parts that are applicable to your organization.

Name:	
Organization:	
Address:	
Phone:	Fax:
E-mail address:	
Website address:	

Brief History of the Organization and Description of Existing Services:

(Please include mission, current programs and accomplishments, current number of staff, and volunteers, and current population served, e.g., number served per year, geographic location, socio-economic status, ethnicity, gender, or age.)

Description of the Proposed Project:

(Please include a statement of need for the program, specific program components and logistics, the population and number expected to benefit from the program.)

Specific Dollar Amount Requested from the Park Board and Date Payment is needed:

List All Entities asked to give Financial Support to the Proposed Project:

(Please include their responses to date and dollar amount committed.)

Project Budget: *(Please include income and expenses. See attached example)*

Plans to support the Project after the Grant Period: *(Please include projected income sources.)*

Plan to evaluate the Project:

(Please include measurable, time-specific goals, a description of information to be collected to measure progress and how that information will be collected.)

Project Updates – Commitment to Park Board:

A List of Trustees or Directors and Corporate Officers:

(Please include board of director titles, e.g., chairperson, treasurer, etc., profession, ethnicity and gender.)

Names and Qualifications of Staff involved with the Proposed Project:

Please address grant correspondence to:

**Ravalli County Park Board
215 S. 4th Street, Suite A
Hamilton, MT 59840
(406) 375-6500
fax: (406) 375-6507**

Sample Project Budget

Name of Organization:			
Project Title:			
Total Amount Requested:			
Project start & end date:			
Project Income			
	Anticipated	Committed	Total
Contributed Income			
Local Government			
State Government			
Federal Government			
Other Foundations			
Corporations			
Other			
Earned Income			
Membership Dues			
Contract Services			
Publications/Products			
Other			
Total Project Income			
Project Expenses			
			Total
Personnel Expenses			
Salaries and Wages			
Fringe			
Non-personnel Expenses			
Contract Services			
Equipment/Supplies			
Travel/Related Expenses			
Indirect Costs			
Other			
Total Project Expenses			